

Detroit Oakland Chapter  
Barbershop Harmony Society  
February 21, 2018

DRAFT

Board Attendees: Roger Boyer, Doug Joppie, John Marsh, Mike Matson,  
Keith Opal, John Paul, Craig Roney, Terry Webner  
Absent: Peter Brandt, George Burkett, Geoff d'Allemand,  
Guests: Earl Berry, Joe DeSantis, Herb Hebner, Steve Sutherland, Tom  
Uicker

The meeting was convened at 6:30 PM by president Opal.

**M. Matson moved and T. Webner seconded a motion that the minutes of January 15, 2017 be approved. Minutes approved by acclamation.**

Treasurer's Report- M. Matson

The Board received from M. Matson the Treasurer's Report for the month of January, 2018 for information purposes. Funds available at the end of November totaled \$12,335.14. It was noted that funds in the Operating Fund at the end of the period totaled \$943.96 and that expenses against that amount are expected to bring the balance near \$0.

As such, M. Matson recommended that \$1,000.00 be transferred into the Operating budget from either the Members Fund or the Other Charities Fund. Discussion followed. T. Uicker noted that once funds are transferred from the Members Fund into the Operating Fund, these funds can't be transferred back to the Members Fund (in violation of tax law governing 501c3 organizations).

**M. Matson moved and C. Roney seconded a motion to transfer \$1,000.00 from the Members Fund to the Operating Fund. Motion carried.**

J. Peterson has agreed to audit our accounts.

Music Team Meeting (February 5, 2018)- J. Paul  
Regarding the chorus member evaluation process, section leaders

were provided evaluation forms. It was determined that the process would not be implemented when coaching was taking place.

Regarding coaching fees, J. Paul reminded us that our coaches are independent contractors and are free to set their own fees. Regarding Lynne Peirce, her fee is \$35/hour and \$0.54.5/mile. She also requires that we pay her in separate amounts for her fee and for mileage. (M. Matson suggested that we pay our coaches a single flat fee rather than two separate fees.). J. Paul will negotiate a fee for Sue Spires.

There was discussion regarding finding a new choreographer. There aren't many/any currently available in the district.

#### Membership- J. Marsh

No Report

#### Program- G. Burkett

M. Matson reported that we have paid a deposit of \$150 to Sylvan Lake for rental of the picnic area and that they are requesting a security deposit of \$250 to be paid now (to be reimbursed less and charge for damage/clean-up.). M. Matson will offer to give them DOC credit card information rather than paying the \$250 outright now.

#### Publicity- R. Boyer

R. Boyer has prepared a condolence card for Daniel Springer to be signed by the members at tonight's rehearsal. He also suggested that, as a new operational procedure, when Outreach informs the District/Chapter of the death of a chorus member, that the District and chapter send signed condolence cards.

R. Boyer reviewed the history of the Methodist Children's Home Society (a similar information sheet was submitted by G. d'Allemand). The Home will be the service project focus for the Spring convention.

Jug Night- J. DeSantis

The date of Jug Night, Monday, May 7 (to be held at the Middle School) has been placed on the Royal Oak School Calendar.

**C. Roney moved and R. Boyer seconded a motion to approve Monday, May 7, 2018 as Jug Night. Motion carried.**

Show- J. DeSantis

J. DeSantis and R. Boyer have identified individuals to work on the show and will determine their responsibilities.

Old Business- K. Opal

C. Roney presented a list of DOC volunteers for the Spring 2018 Convention organized by committee assignments (see Addendum). The list includes chorus members who will receive a free all events pass for volunteering, and a list of spouses who have also volunteered. He requested that the Board approve the recommended list (noting that the specific assignments are subject to change based on future circumstances).

**T. Webner moved and J. Paul seconded a motion to approve the recommended list of DOC Committee Volunteers. Motion carried.**

C. Roney will present the list to the membership at tonight's rehearsal.

New Business- K. Opal

T. Webner reported that DOC is not scheduled to host a Royal Oak Chamber of Commerce Friday morning coffee until 2019.

Regarding Engagement Fees, the Board reviewed D. Montera's Recommendations

**T. Webner moved and J. Paul seconded a motion to approve the recommended Engagement Fees as follows: (Motion carried.)**

**Full Chorus (25+ members) 1 Hour or More: \$700-1,500\***  
**Full Chorus (25+ members) 30 Minutes- Less than 1 Hour: \$500-750\***  
**Full Chorus (25+ members) 30 Minutes: \$300-600\***  
**Full Chorus (25+ members) Under 30 Minutes: \$250-350\***  
**Ensemble (@ 12 members): Scale down standard fees by \$100-200\***

*\*Price variation depends on the amount of performance time, whether a quartet (outside or inside) is included and paid or not, and provides freedom for the DOC representative to negotiate a reasonable rate.*

**T. Webner moved and D. Joppie seconded adjournment at 7:31 pm. Motion carried.**

Respectfully submitted: Craig Roney, Secretary

**Minutes Approved:**

**Addendum:**

DOC Committee Volunteers, Spring, 2018 Convention  
**Updated: 2/22/18**

**Note: Committee assignments subject to change**

DOC Chair: Craig Roney\*,

Registration Coordinator: Tom Uicker\*

Earl Berry*	Mimi Berry
Don Chamberlain*	Vicki Peterson
Geoff d'Allemand*	Judy Sturdy

(Ray Sturdy\*, Overall Chair)

Judges Services Coordinator: Euel Kinsey\*

Doug Joppie*	Debbie Kinsey
	Barb Webner

John Marsh\* (Contest Administrator Driver)  
Rick Vuylsteke\* (Judge Driver)

Raffle Coordinator: Mike Matson\*

Roger Boyer#                      Judy Boyer  
Carl Jones\*                        Jennifer Jones

Auditorium House Coordinator: Jay Peterson\*

Cliff Stevens\*                      Linda Stevens  
Pete Peters\*

Laura Chamberlain  
Maggie d'Allemand  
Patsy DeSantis  
Marlene Roney  
Cheryl Opal

Auditorium Staging: Jim Kunz\*

Joe DeSantis\*  
Keith Opal#  
John Paul\*  
Steve Sutherland#  
Terry Webner\*

\*Volunteers receiving a complimentary event pass from the 20 passes allotted to DOC as a Convention host chapter.

#Volunteers whose event pass is paid for from a source outside of the 20 complimentary passes allotted to DOC as a Convention host chapter.